



JOB ANNOUNCEMENT

The Dalai Lama Trust, a charitable wing of the Office of His Holiness the Dalai Lama, is pleased to invite applications for the following positions:

1. Assistant Chef (Contractual)

These positions are for the Dalai Lama Library and Archive.

Application Deadline: June 5, 2026, at 2:30 PM

Note: Incomplete applications and documents received after the deadline will be automatically disqualified.

1. Assistant Chef (1 Position)

A. Job Description:

1. To assist the Head Chef at the Dalai Lama Library and Archive with the daily preparation of tea and meals, acquiring rations, and managing the kitchen to ensure smooth operation. This includes maintaining and cleaning the dining hall and kitchen appliances, washing bowls and plates, and preparing tea, refreshments, and meals for visiting guests and participants during conferences, workshops, and other meetings.
2. To perform all the aforementioned duties in the absence of the Head Chef.

B. Qualifications:

1. Possess 1+ year culinary experience as a chef or an assistant chef in any organization with proof.
2. Possess culinary skills in making different cuisines.
3. No record of civil/criminal cases.
4. Age limit: must not exceed 40 years.

C. Documents Required:

1. Application and resume
2. Degree certificate if available
3. Original NOC if currently employed
4. Original Medical Fitness Certificate issued by a certified medical doctor from a recognized hospital, with a self-photo affixed.
5. Updated Green Book (first, second, and last pages) for Tibetan applicants
6. Latest Registration Certificate/Aadhar Card to prove age

Copies of documents must be attested by representatives from the Offices of Tibet, Settlement Officers, or any officials of the Central Tibetan Administration holding a Deputy Secretary position.

D. Remuneration & Benefits:

1. Monthly remuneration of Rs. 25,650/- in pay grade X.
2. Additional benefits as per the Rules and Regulations.

E. Test:

Selection will be based on an interview.

How to Apply:

Interested applicants should send their physical applications and necessary documents to the following address:

The Secretary
The Dalai Lama Trust
Office of His Holiness the Dalai Lama
Thekchen Choeling, Mcleod Ganj, 176215
Distt. Kangra, H.P.

For any queries, please write to us at dlt@dalailama.com.